



## Gas Emergency List and Summary of State Reporting Requirements Master Meter Systems

### **Telephonic Reporting of Incidents and Service Failures**

- Incident:** An event that involves a release of gas from a pipeline and results in:
- 1) A death, or personal injury requiring overnight hospitalization;
  - 2) Estimated property damage of \$50,000 or more, including loss to the operator and others but excluding the cost of gas lost;
  - 3) Unintentional estimated gas loss of 3 million cubic feet or more;
  - 4) An event that is significant in the eyes of the operator.

Incidents must be reported to the State of Ohio within 30 minutes of discovery, unless notification within that time is impracticable under the circumstances. (*Ohio Administrative Code (OAC) 4901:1-16-05(A)*).

Notice of Incidents must also be given to the **Pipeline and Hazardous Materials Safety Administration (PHMSA)** at **1-800-424-8802** (*49 CFR 191.5*).

**Service Failure:** Interruption of service to 100 or more customers for two or more hours.

Service failures must be reported to the State of Ohio within 30 minutes of discovery, unless notification within that time is impracticable under the circumstances. (*OAC 4901:1-16-05(A)*).

**To report Incidents and Service Failures, call: 1-844-OHCALL1 (1-844-642-2551)**

### **Written Reports – General**

Operators must submit reports electronically at [gps3@puc.state.oh.us](mailto:gps3@puc.state.oh.us) or in writing to the PUCO (*OAC 4901:1-16-05(A)*). Copies of PUCO specific forms are available at [www.puco.ohio.gov](http://www.puco.ohio.gov).

**Service Failure Reports** (*OAC 4901:1-16-05(B)(2)*) submitted to the PUCO only, 30 days after the service failure occurred.

**Master Meter System Annual Report** (*OAC 4901:1-16-07(B)*). Summary of the regulated pipeline system. Due March 15.

**24-Hour Contact List** (*OAC 4901:1-16-05(D)*) of current emergency contact personnel (name, business address and phone number) and any emergency hotline number. Due March 15.

**Throughput Report** (*Ohio Revised Code 4905.92*) of the total mcf of gas supplied or delivered in Ohio. Due March 30.

**To contact the Gas Pipeline Safety Section for questions or comments, please call (614) 644-8983 or email [gps3@puc.state.oh.us](mailto:gps3@puc.state.oh.us)**